

THE PROCESS OF WRITING COURSEWORK AND BUSINESS PROJECTS

In the case of a business course project: students must submit an application to the Study Office at least one month before the semester of the course, specifying the type of work they wish to do.

Coordinated by/Responsible to: study coordinator, students

JANUARY

I 3rd year students choose their coursework topics in the Vilnius University information system.

Responsible: students

II The application shall be reviewed and approved by the SPC no later than the first day of the spring semester the end of the first month of the spring semester.

Coordinated by/Responsible to: Study Coordinator, SPC

III Organised presentations on the coursework/project writing process 1. Presentation of the methodological guidelines for the writing of coursework and projects; 2. Workshop on "Information retrieval and management".

Coordinated by: the Study Coordinators

FEBRUARY

The process of preparing/writing coursework/business projects.

Responsible: the student(s) together with the supervisor

FEBRUARY - MAY

I The final topic of the coursework/project must be revised no later than 15 May.

Responsible: students

II The final version of the Coursework Project must be submitted to the supervisor no later than 1 June.

Responsible: students

MID MAY

No later than 15 days before the end of the semester in which the coursework/project is to be written, coursework/projects are uploaded to the plagiarism checker (ETD).

Responsible: students

FIRST TWO WEEKS OF JUNE

The final evaluations are entered into the Vilnius University information system.

Responsible: Works/Project Managers

UNTIL 30 JUNE